



St. Mary's CE Primary School
Full Governing Body Meeting
Thursday 28th September 2017 at 7pm

1. Welcome and Apologies.
2. Declarations of Interests.
3. Register of business and pecuniary Interests.
4. Governing Board Administration:-
 - (a) Changes to governing body membership.
 - (b) Election of Chair and /or Vice Chair.
 - (c) Scheme of Delegation – approval.
 - (d) Governor Code of Conduct.
 - (e) Update of Skills Audit.
 - (f) Parent Governor Elections.
 - (g) DBS Clearances / Edubase – confirmation all up-to-date.
 - (h) Governor Visits.
5. Governance action plan 2017-18.
6. Annual Governance Impact Statement.
7. Minutes of the previous full Governing Board meeting on 19th July 2017 and matters arising.
8. Governors' Annual Report on Performance Management:-
 - (a) Report back on Staff Appraisal process and associated pay awards.
9. Parental Communication - summarising results of recent Parents/ Staff/ Pupils surveys and associated action plan for governors' review and approval.
10. Financial Management:-
 - (a) Adoption of LA Financial Handbook Procedure.
11. Policies:-
 - (a) Adoption of LA Human Resources Statutory Policies.
 - (b) Safeguarding Policy – Annual review.
 - (c) Pay & Appraisal Policies – Annual review.
 - (d) Confirmation of Policy Review Schedule 2017/2018.
 - (e) Pupil Premium Policy and Practice.
 - (f) Complaints Policy.
 - (g) RE Policy.
12. Health & Safety.
13. Safeguarding.
14. Governor Training / Competency Framework.
15. Date and time of next meeting – Thursday 14th December 2017.
16. AOB.