



St Mary's CE Primary School

Felsham Road

Putney

**Arrangements for Child
Protection and Safeguarding
During COVID-19 school
reopening**

ADDENDUM 4

Vision: Delivering excellence, allowing all to flourish
Mission: Creating a culture of wonder, guided by Christian faith
Values: Endurance, Compassion, Thankfulness

2nd March 2021

This document updates the previous extraordinary amendment to the school's Safeguarding and Child Protection Policy in relation to the current pandemic and sets out safeguarding arrangements in preparation for the planned return to school all children. This is additional to, and complements, the main policy and the previous amendments.

This is operational from 8th March 2021 and may be subject to further amendments as the situation changes.

Introduction

From 8th March 2021 the government have required that primary schools reopen for all pupils in all year groups. This is mandatory unless children are clinically extremely vulnerable (CEV) and have provided evidence to the school to support this or are self-isolating in accordance with government guidance.

Preparation

The school is following advice from the government, Public Health England, the Local Authority and the Local Safeguarding Children Partnership in order to maintain the safeguarding and welfare of all pupils and staff.

Prior to pupils returning the school has carried out the recommended risk assessments and put strategies in place in relation to:

- placing children with consistent adults in their classrooms
- timetabling and consideration of any adjustments needed to the curriculum
- reorganising classrooms to support social distancing measures where possible
- movement around the building
- utilising outdoor space whenever possible
- staggered arrival and departure times
- staggered break and lunch arrangements
- toilet facilities allocated to specific year groups
- reducing 'pinch points'
- enhanced cleaning regimes
- ensuring children understand the need for good hygiene and that adequate facilities are provided for this
- removing unnecessary items and any items which are hard to clean
- responding if any pupil or staff member becomes unwell while on site

The School have also:

- Liaised with social workers for any vulnerable pupils who have not been taking up the offer of a place in school
- Carried out individual risk assessments for those pupils with an EHCP for whom one is needed
- Assessed the well-being of staff members, made arrangements for continued working from home for those who cannot return to school due to medical need, and ensured that additional support is available for any staff members who need it
- Reminded all staff members of safeguarding processes and procedures and what to do if they have concerns about a pupil or about a colleague

- Informed parents of the arrangements made, including when their child can return, their child's timetable, any specific requirements around drop off and pick up times (the expectation is that only one adult accompanies each child at these times and parents do not congregate).

When pupils return

The school recognises that many pupils will have been affected by aspects of the pandemic and the lockdown and many will require additional support. Some pupils may have experienced bereavements of close family members; others may have suffered abuse or neglect which they have not been able to disclose. Many pupils will have experienced anxiety or distress due to the overall situation, things they have seen on social media or been told, been impacted on by difficulties their families have experienced in relation to financial matters or other family issues. Some pupils may find it difficult to settle back into the academic structure of school and some may experience difficulties with peer relationships after a lengthy period of isolation from others their own age.

All staff will be alert to signs of stress in pupils and enable pupils to talk about how they are feeling. Any safeguarding concerns will be passed to the Designated Safeguarding Lead (Acting DSL Kerry Dunford) or Deputy DSL (Amanda Bishop) promptly and any necessary referrals made to the relevant agencies or services. Additional support will be provided for pupils in school where appropriate and available.

All parent/carers will be asked to inform the school if their child has experienced any key family changes (e.g. bereavements, changes in contact with key adults, significant events, health difficulties etc.) so that school staff can ensure they can be effectively supported.

Any emerging concerns will be discussed with parents in the usual way, unless the information known leads the DSL to believe this could place a pupil at risk of immediate and further harm, in which case a referral will be made to MASH without delay.

Designated Safeguarding Leads (DSL)

Designated Safeguarding Lead:

Name: Kerry Dunford – Inclusion Manager

Email: kdunford.212@lgflmail.org

Contact number: 07731-014641

Deputy Designated Safeguarding Lead:

Name: Amanda Bishop – Deputy Head Teacher

Email: amanda.bishop@st-marys-putney.wandsworth.sch.uk

Contact number: 07725-547007

Intimate care needs and use of PPE

Government guidance states that schools should not require either staff or pupils to wear face masks in school.

PPE will only be used in situations where intimate care needs of individual pupils routinely involve use of PPE or if a pupil or adult develops symptoms while on site and this is necessary (see below).

Pupils or staff becoming unwell while on site - see School Risk Assessment for more details

If a pupil becomes unwell with coronavirus symptoms while on site, the parent will be contacted and expected to collect their child as soon as possible. Parent/carers have been asked to ensure they have contingencies in place to accommodate this.

If the pupil needs direct personal care until they can return home/be collected the school will take appropriate precautions to ensure the safety of staff members dealing with the matter, which will include use of PPE as well as ensuring the pupil is isolated from others, preferably in a closed space which is well ventilated. Similar precautions will be taken if a member of staff develops symptoms on site.

Any pupil with symptoms should not attend and should be kept at home according to regulations. Parents should inform school at the earliest opportunity if this is the case and testing should be arranged. If the child is confirmed as having COVID-19, the rest of their class or group will be sent home and advised to self-isolate for 10 days.

Any staff member who develops symptoms should go home immediately and access a test for COVID-19 as soon as possible. School staff are essential workers and are given priority for testing. Education settings can also book tests on behalf of staff members through the online portal.

Pupils remaining at home

All pupils are expected to be in school unless they can provide evidence that they are clinically extremely vulnerable (CEV) or are in self-isolation in which case access to remote learning will be in place in line with our remote education policy.

Support services information

All support services have adapted their working protocols to provide best possible input for children, young people and families during the COVID-19 pandemic. The school will ensure they access any guidance and updates in relation to national and local services and circulate as appropriate to staff members.

Some useful links are:

ChildLine:

0800 1111 who are operating a 9am–Midnight service in response to COVID-19.

UK Safer Internet Centre:

<https://reportharmfulcontent.com/report/>

www.thesafe.guardingalliance.org.uk

CEOP:

<https://www.ceop.police.uk/ceop-reporting/>

Young Minds Crisis Messenger:

85258 – free text service for 24/7 support

NSPCC Helpline:

Phone: 0808 800 5000

Email: help@nspcc.org.uk

Mind:

www.mind.org.uk

The Department for Education COVID-19 helpline:

Email: DfE.coronavirushelpline@education.gov.uk

Telephone: 0800 046 8687

Lines are open Monday to Friday from 8am to 6pm and weekends 10am to 4pm.

Please see **Appendix 3** for further Support services and contacts

Monitoring arrangements

This policy will be reviewed as guidance is updated, and as a minimum every 3-4 weeks by DSL (Cheryl Payne) or DDSL (Amanda Bishop). At every review, it will be approved by the full governing board.

Links with other policies

This policy links to the following policies and procedures:

[Keeping Children Safe in Education](#)

Safeguarding and Child protection policy

Remote Education Policy incorporating Microsoft Teams User Agreement and Code of Conduct

Staff code of conduct, including acceptable use of technologies, staff/pupil relationships, communications including the use of social media (included within the Staff Handbook)

Whistleblowing

Online/e-Safety

Behaviour Policy and Practice

Health and Safety

Inclusion

Name/job title of reviewer	Date of Review	Date of Governor approval	Suggested date of review
Amanda Bishop Acting Head	January 2021	28 th January 2021	March 2021
Kerry Dunford DSL	March 2021	3 rd March 2021	June 2021

Appendix 1: **Support for schools during COVID-19 emergency**

Schools are having to cope with an unprecedented situation at present and are often on the frontline in relation to dealing with parental anxiety and frustration with the difficulties being caused by the crisis. The situation also means that some school staff are having to work off site, reducing the immediate support networks usually available to those still in school.

In addition, Government advice is changing daily as the situation develops and this provides challenges in ensuring that colleagues are kept effectively updated.

Some key LA officers and services are available to provide support and guidance to schools:

Ameliah Rayn Safeguarding in Education Advisor, continues to be available to provide advice and support to schools

Email: Ameliah.Rayn@richmondandwandsworth.gov.uk

Telephone: 07775-417475

Andy Hough

Head of School Participation and Performance

Email: Andrew.hough@richmondandwandsworth.gov.uk

Telephone: 07870 278 848

Gary Hipple

Head of School Support and School IT

Email: gary.hipple@richmondandwandsworth.gov.uk

Telephone: 07971 187288

Lewis Brunton

School Support Manager, HR

Email: lewis.brunton@richmondandwandsworth.gov.uk

Chantel Langenhoven

Local Authority Designated Officer (LADO) Email:

chantel.langenhoven@richmondandwandsworth.gov.uk

Telephone: 0208-871-7440

Multi-Agency Safeguarding Hub (MASH)

Email: MASH@wandsworth.gov.uk

Telephone: 0208-871-6622

Out of Hours Service: 0208-871-6000

Schools and Community Psychology Service

Schools can contact their link Educational Psychologist directly or the Head of Service: Tara Midgen

Email: Tara.midgen@richmondandwandsworth.gov.uk

Ruth Lacey

Head of Safeguarding Standards

Email: ruth.lacey@richmondandwandsworth.gov.uk

Telephone: 07967-640080

Paul Martland

Head of Commissioning and interim Head of Early Help

Email: paul.martland@richmondandwandsworth.gov.uk

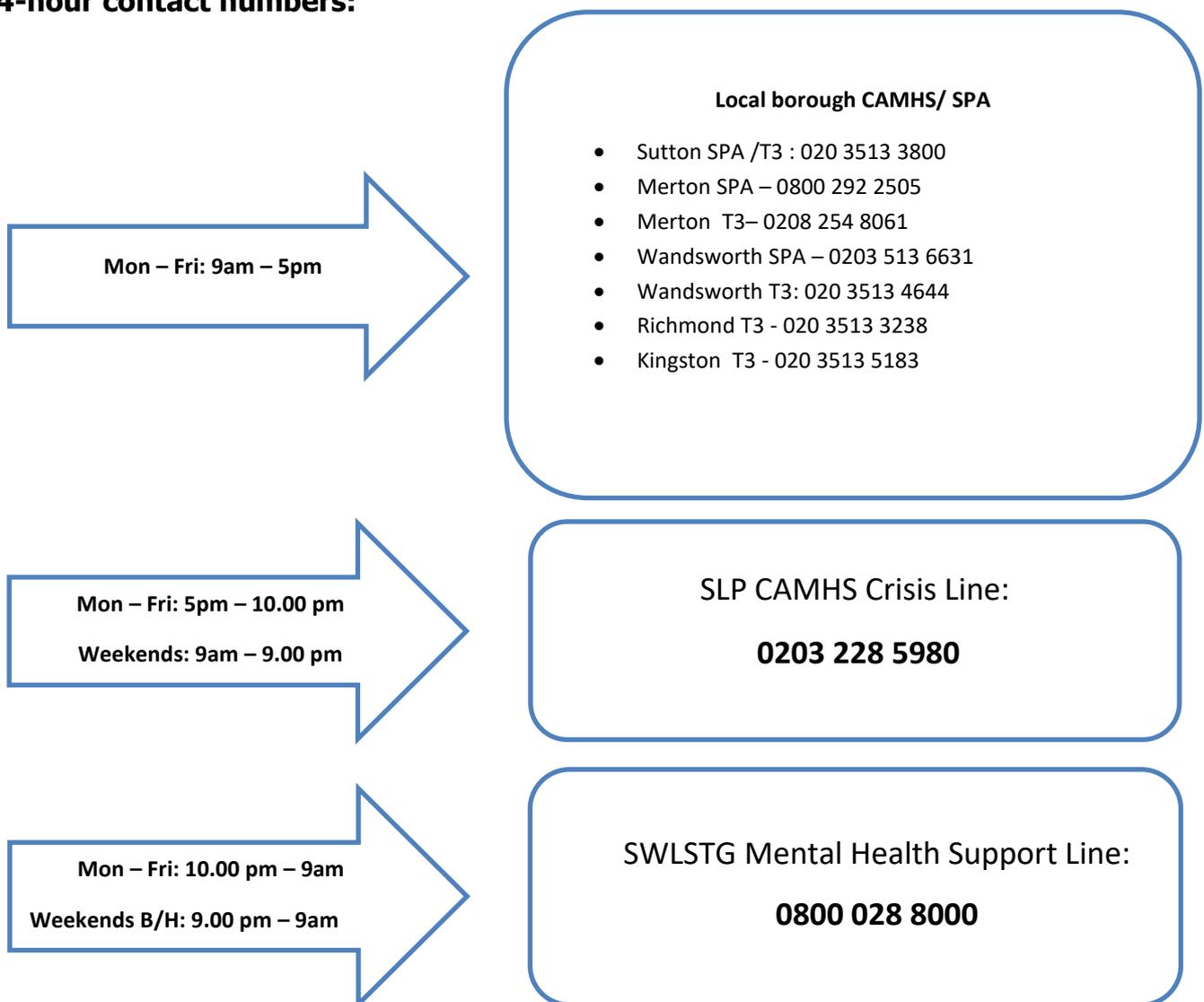
Telephone: 07504-423493

Early Help colleagues are available and are taking calls from families and helping to resolve problems arising as well as contacting families directly when issues have been raised.

Appendix 2: Duty/Crisis line for Young People, Families and Professionals

During COVID 19 CAMHS have reduced Face to face contact to a minimum. However, we are still here to provide support and will often do this by phone or using video. In a crisis young people/Families/Carers in crisis are encouraged to access support by phone.

24-hour contact numbers:



Other numbers

Child line **0800 1111** – calls are free and confidential

HOPE line UK **0800 068 4141**

Samaritans **116 123**

Young Minds Crisis Messenger - provides free, 24/7 crisis support across the UK
mental health crisis - If you need urgent help text YM to 85258

If you need urgent/ life threatening medical attention' call 999 or attend your local A&E

Appendix 3: Support services and contacts

All support services have adapted their working protocols to provide best possible input for children, young people and families during the COVID -19 pandemic. The school will ensure they access any guidance and updates in relation to national and local services and circulate as appropriate to staff members.

Some useful links are below.

General:

The Department for Education COVID-19 helpline:

Email: DfE.coronavirushelpline@education.gov.uk

Telephone: 0800 046 8687 Lines are open Monday to Friday from 8am to 6pm and weekends 10am to 4pm.

Government guidance: <https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

NHS guidance: <https://www.nhs.uk/conditions/coronavirus-covid-19/>

Child Support:

- ChildLine: 0800 1111 who are operating a 9am – Midnight service in response to COVID19
- NSPCC Helpline: Phone: 0808 800 5000 Email: help@nspcc.org.uk

Online Safety:

- UK Safer Internet Centre: <https://reportharmfulcontent.com/report/>
- CEOP: <https://www.ceop.police.uk/ceop-reporting/>
- YouTube moderation guidance for parents: <https://www.youtube.com/watch?v=1YvIfw7obwE&feature=youtu.be>
- Online material promoting terrorism or extremism can be reported anonymously using the Online Tool on the Gov.UK website. <https://www.gov.uk/report-terrorism>
- UK Safer Internet Centre Professionals Online Safety Helpline - 0344 381 4772 <https://www.saferinternet.org.uk/helpline/>
- NSPCC guidance 'Undertaking remote teaching safely' <https://learning.nspcc.org.uk/news/2020/march/undertaking-remote-teaching-safely>

Mental Health and Wellbeing:

- Young Minds Crisis Messenger: 85258 – free text service for 24/7 support
- Mind: www.mind.org.uk

Looking after your family's mental health indoors

- <https://parentzone.org.uk/article/how-look-after-your-family%E2%80%99s-mental-health-when-you%E2%80%99re-stuck-indoors>

Financial and Food support

- If your work or benefits are affected:
www.citizensadvice.org.uk/health/coronaviruswhat-it-means-for-you/
- Using food banks: citizensadvice.org.uk/benefits/help-if-on-a-low-income/using-afood-bank/
- Local services in Wandsworth: wandsworth.gov.uk/health-and-social-care/publichealth/coronavirus/
- Wandsworth Community Hub and Helpline: A first response for residents who need support to access medical/ care services and food supplies. This helpline can be used for other enquires related to COVID-19, for anyone in need of support - 02088716555 or covid19support@richmondandwandsworth.gov.uk.