

ST. MARY'S CE PRIMARY SCHOOL  
Felsham Road, Putney, London, SW15 1BA

**RECEPTION / IN YEAR  
SUPPLEMENTARY INFORMATION FORM  
for FOUNDATION PLACES**

**for parents who have worshipped in the area for two years or more  
for September 2020 intake**

The Governing Body of St Mary's CE Primary School request that you complete and return this form if you are applying for a **Foundation Place**. The completed form should be returned to the **St Mary's Admissions Officer by 3.00pm on the closing date 15<sup>th</sup> January 2020**. Failure to return this form will result in the application being considered as an Open Place application. Please refer to the guidance in the school's Admissions Policy when completing this form.

If you are applying for a Reception or an In-Year place, you must also complete the Common Application Form available from your Local Authority and name this school on that form. The Common Application Form should be returned to your Local Authority.

If you have moved into the area within the two years preceding the closing date for application, you may apply for a Foundation place if you are able to demonstrate an equivalent active participation in the life and worship of your previous Christian church and if this then brings the total time of active commitment to the required two-year period – please provide the contact details in **PART C** below. The school will then contact the church to seek the required confirmation. Where the school is unable to obtain satisfactory confirmation from a previous church the application will be considered by strictly applying the criteria for Open Places.

**Pupil Information:**

Surname of child: ..... Date of birth: .....

Other name(s): .....

**Parent/Carer Information:**

Name of parent(s)/carer(s): .....

Home address: .....

Post code: ..... Email addresses: .....

Contact Numbers: .....

**PART A: Current Foundation Application Status:**

Please tick the appropriate category **either** Foundation 2 **or** Foundation 3:

<b>Foundation Criteria 2</b> <input type="checkbox"/> Children of a parent/carers who is a faithful and regular worshipper <b>and</b> is active in the life and worship of either (please tick):  St Mary's Church, Putney <input type="checkbox"/>  All Saints' Church, Putney <input type="checkbox"/>  St Margaret's Church, Putney <input type="checkbox"/>	<b>Foundation Criteria 3</b> <input type="checkbox"/> Children of a parent/carers who is a faithful and regular worshipper <b>and</b> is active in the life and worship of other Christian churches:  Name of Church: .....  Name and address of Minister: ..... .....  Contact number: .....
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**PART B: Church Commitment:**

Have you worshipped at Church for at least 2 years before the closing date **15<sup>th</sup> January 2020**. **Yes / No**

Do you attend Church worship at least twice a month? **Yes / No**

Applicants must also demonstrate an active commitment to the life and worship of their church **for at least two years before** the closing date of application. This **active** commitment can be expressed in **any one** of the following ways:

1.	<b>Planning and Leading worship:</b> Being part of the planning group for children’s services, or stewarding or leading them Serving at Eucharists Preparing and setting up for Sunday services – duties of sacristan Being part of the church services’ Welcoming and Stewarding Team Being part of the Bible reading team Leading prayers Singing in the choir Playing the organ or other instrument in service
2.	<b>Planning or teaching Sunday School, crèche teaching and worship</b>
3.	<b>Leading Godly Play in the Parish</b>
4.	<b>Helping to run regular mid-week worship</b>
5.	<b>Church Governance:</b> PCC or DCC membership Buildings and Maintenance Committee membership Finance Committee membership Charity Committee membership Stewardship Committee membership Safeguarding Committee membership Mission and Welcome groups membership

Have you shown sustained involvement and regular commitment to the worship or governance of the church by being involved in any one of the above, or equivalent activity (see note below), for at least two years prior to the closing date **15<sup>th</sup> January 2020**. **Yes / No**

*Note: The list above is not exhaustive, but represents evidence of being active in the life and worship of the church. Other forms of participation may be considered but the parent(s)/carer(s) must clearly exhibit a similar degree of commitment in terms of time and effort, recognising that this varies within the range of activities given above.*

I confirm that the information given above is correct and that I have read the Reception Admissions Policy.

Signed: ..... Date: .....  
(Parent/carer)

**PART C: Please provide contact details only: the school will forward this form for completion**

Can you confirm that the applicant is a committed member of your church in the terms of our Admissions Policy i.e. that they have attended worship at least fortnightly for the last two years and can demonstrate an active commitment to the life and worship of the church **Yes / No**

Signed: ..... Date: .....  
(Minister)

Address and postcode:.....

Email: .....

Contact number:.....

Name of Church: .....