



St. Mary's CE Primary School
Full Governing Body Meeting

AGENDA

Thursday 4th May 2023 - 6.00 pm
To be held at the School

Welcome

1. Welcome / Opening Prayer / Apologies.
 - Welcome to new governors Sara Dolling & Ruby Vincent.
2. Declarations of Interest.

Governing Board Administration and Strategy

3. **Governing Board Administration:-**
 - (a) Disclosure & Barring Checks (DBS) – confirm up to date.
 - (b) Get Information about Schools – confirm up to date.
4. **Governing Board Strategy:-**
 - (a) Succession Planning.
 - (b) GB Self-Evaluation Exercise.
 - (c) Governor Working Mornings.
 - (d) Preparation for 2023/24 Academic Year (including governance focus, meeting dates, review committee structures and membership).
 - (e) Arrangements/date for Head Teacher's appraisal panel.
 - (f) SDP 2023/24 Planning.
 - (g) Annual Governance Impact Statement.
5. Minutes of the previous full Governing Body meeting held on 19th January and matters arising. *(Paper 5 Attached) Summary of Action Points below.*
6. Verbal reports from committees: (Draft minutes of each committee attached for info only)
 - (a) Pupil Committee (9th February) (LoR) *(Paper 6a Attached)*
 - (b) Leadership & Management (9th March) (KH) *(Papers 6b/6bi Attached)*
 - (c) Resources Committee (30th March) (JK) *(Paper 6c Attached)*
 - (d) Update from Faith Group (30th March) (Verbal CP)
7. Chairs' report. (Verbal)

Finance & Staffing

8. Financial Management:-
 - (a) End of Year 22/23 Financial Report / 2023/24 Budget Forecast Plan.
 - (b) Strategic Finance Update
 - (c) Staffing Arrangements 2023/24.
 - (d) Schools Financial Value Standard (SFVS) – to note approved and submitted to LA.

Presentation

9. Multi Academy Trusts / Federations – Marcus Cooper. (Timing TBC)

School Development / Improvement

10. Head Teacher's termly report to governors (May 2023) *(Paper 10 Attached)* including:-
(a) Safeguarding Report. *(Paper 10a Attached)*
(b) Attendance & Behaviour.
(c) Progress on SDP Objectives.
11. School Link Advisors' Termly Notes of Visits:-
(a) LEA LI Visit. *(Paper 11a Attached)*
(b) DSIP Visit. *(Paper 11b Attached)*
12. Playground Update.

Reports/Decisions/Policies

13. Policies:-
(a) SEND Information Report. *(Paper 13a Attached)*
(b) Health & Safety Policy.
(c) First Aid & Medicines Policy (Children with Health Needs who cannot attend school).
14. Any Other Business (including any confidential business).
15. **Dates for Summer Term Committee meetings are:**
- Pupil Committee – 25th May @ 6.00 pm
 - Leadership & Management Committee 22nd June @ 6.00 pm
 - Resources Committee – 6th July @ 6.00 pm
 - Faith Group – 13th July @ 1.45pm