



St. Mary's CE Primary School
Full Governing Body Meeting
Thursday 25th January 2024 – 6.00 pm

AGENDA

1. Welcome / Opening Prayer / Apologies.
2. Declarations of Interest.
3. Presentation - Pia Longman, Assistant Director, SDBE.
4. Governing Body Administration:-
 - (a) Election - PG standing as Chair of Governors to take over from Co-Chairs JK/NH.
 - (b) Update on GB Membership:-
 - (i) Welcome to new Staff Governor – Courtney Rinaldi.
 - (ii) Succession Planning.
 - (c) New GB Safeguarding Annual Refresher training requirement – all governors to have completed their annual s/g training and to have sent certificate of completion before the Sept FGB.
 - (d) DBS Checks and GIAS – confirmation all up-to-date.
 - (e) Governor working mornings (Spring term - 6th March / Summer term – 12th June)
5. Minutes of the previous full Governing Body meeting held on 28th September 2023 and matters arising. *(Paper 5 Attached - Summary of Action Points below for ease of reference)*
6. Verbal reports from committees: *(Draft minutes of cmtts attached for information Papers 6a/6b/6c attached)*
 - (a) Pupil Committee (19th October) (LoR)
 - (b) Leadership & Management (16th November) (KH)
 - (c) Resources Committee (7th December) (HS).
7. Head Teacher's report to governors (including Safeguarding Appx A)
(Paper 7 attached – Appx A to follow)
8. School Link Inspectors (DISP & LEA) termly note of visits. *(Paper 8a/b attached)*
9. Nursery Playground Survey. *(Paper 9 attached)*
10. Well-Being Strategy. *(see information note on covering email)*
11. Faith Group / SIAMS Update – verbal.

12. Financial Management:-

- (a) Budget Plan Monitoring (receive and note). *(Paper to follow)*
- (b) Budget 2024-25 – approve delegation to Resources Committee.
- (c) Schools Financial Value Standard (SFVS) - approve delegation to Resources Committee.

13. Health & Safety – Report from H&S Link Governor.

14. Safeguarding – Report from Safeguarding Link Governor.

15. Training update – (reminder of governors’ commitment to undertake at least 2 training courses per annum and clarification of how costs will be covered).

(Paper 15 attached - SDBE Spring 1 Training Programme)

16. Teachers’ Pay & Appraisal Report. *(Paper 16 attached)*

17. Head Teacher’s Performance Management – verbal.

18. Policies:-

- (a) Admissions Policy - verbal.
- (b) Policy for the Induction of Early Career Teachers (ECTs). *(Paper to follow under separate cover)*
- (c) Behaviour Principles. *(Paper 18c attached)*

19. Any Other Business (including any confidential business)

20. Date and time of next FGB meeting: **Thursday 8th May 2024 @ 6.00 pm**

Dates for Spring Term Committee meetings, which will be virtual on Teams, are:-

- Pupil Committee – Thursday 8th February @ 6.00 pm
- Leadership & Management Committee – Thursday 7th March @ 6.00 pm
- Resources Committee – **Tuesday** 26th March @ 6.00 pm